



COURTYARD AT THE GROVE MAINTENANCE ASSOCIATION

PARKING COMMITTEE CHARTER

Mission Statement: This committee will assist the Board of Directors in addressing and making recommendations regarding parking-related matters within the community.

Membership: The committee will consist of a minimum of three (3) members and a maximum of seven (7) members.

- The Board has the authority to appoint new committee members and remove any individual committee member at any time.
- The Chairperson of the committee will be appointed by the Chair of the Board.

The following residents are members of the Committee:

- **Andres Saravia**
- **Jegatheeswaran (Jag) Jeyabalan**
- **Luca Salvadore**
- **Mario Alonzi**

If new members are included, this Committee will inform the BOD in writing before an upcoming meeting.

Authority: As follows.

- The committee will meet at least two (2) times a year.
- The committee will present researched recommendations to the Board for consideration.
- Committee members do not have decision-making authority; all final decisions rest with the Board.

Responsibilities: The committee must report to the board at least every three months.

1. Review and assess current parking policies within the community.
2. Develop proposals to optimize parking availability and address resident concerns.
3. Ensure compliance with local and HOA parking regulations.
4. Monitor the impact of existing parking rules and recommend necessary adjustments.
5. Conduct research on parking-related best practices for residential communities.
6. Assist in resolving disputes related to parking issues within the community.
7. Review and provide input on parking enforcement strategies.
8. Report progress and findings to the Board at least every three (3) months.

Meetings: The committee meets at least every three months. Both online and offline formats are allowed.

- The committee will convene at least every three (3) months.
- Meetings can be held in both online and offline formats to ensure accessibility for all members.

First meeting is to be held Tuesday, January 7, 2025, at 6 PM via Zoom.

Board Secretary

Jennifer Brooks

Board President