

COURTYARD HOMES AT THE GROVE MAINTENANCE ASSOCIATION, INC.

Notice of Board of Directors

AGENDA

DATE: Wednesday, January 15, 2025
HOUR: 7:00 P.M.
PLACE: ZOOM

1. Call to Order
2. Establish Quorum
3. Approval of November 18, 2024 Meeting Minutes
4. New Business
 - a. Discussion of the Berm Issue:
 - i. Current status of violation notice from the City
 - ii. Paid invoices to Date on the Berm Issue
 - iii. Unpaid Invoices to Date on the Berm Issue
 - b. Budget and Finances:
 - i. Plan for financial audit
 - ii. Proposed Budget will be maintained pending completion of the audit
 - c. Committee Reports:
 - i. Information and Technology (JAG):
 1. Launch of Website: www.courtyardweston.com
 2. Current Features of the Website
 3. Planned updates to the website
 4. Reminder to Opt in for electronic notices
 5. Reminder to Opt in for electronic voting
 - ii. Parking: (ANDRES):
 1. Update on Temporary Parking Plan
 2. Requirement for Vehicle Registration on new website
 - iii. Safety & Security (CATHERINE):
 1. Update on approval of permit and installation of Trap Gate
 2. Plan to reopen school gates on Vineyard
 3. Discussion of adding back security at night
 4. Plan for monitors to help with traffic during school drop off and pick up times
 - iv. Maintenance (DAN):
 1. Plan for periodic maintenance checks by the committee
 2. Plan for sprinkler and repair review
 - v. ARC Committee (JEN):
 1. Discussion of Painting Estimates
 2. Discussion of Rust Off Estimates
 3. Updates to Arc requests and approval process (on the website)
5. Open Forum
6. Adjournment